

Single Member Cabinet Decision

**Executive
Forward Plan
Reference****E2934****Pay and Display Machine Upgrade**

Decision maker/s	Cllr Anthony Clarke, Cabinet Member for Transport
The Issue	There is a strategic requirement to update the Council's parking Pay and Display machines within both car parks and on street to accept the new £1 and £2 coins being released by the Royal Mint. Further improvements are necessary to update the existing card payment mechanisms to ensure they are fully compliant with PCI-DSS (Payment Card Industry – Data Security Standards) regulations and improve customer service.
Decision Date	1 st February 2017
The decision	The Cabinet Member agrees to the commencement of the procurement project to update the Pay and Display machines by granting full approval of the £67k capital budget in financial year 2016/17.
Rationale for decision	The proposal is to address an operational issue with the acceptance of the new £1 coin and protect the data of customers.
Financial and budget implications	The Pay and Display machines currently take approximately £6.5M in income per annum and are critical to the delivery of both the Parking Service and the Council budgets as a whole. The upgrades can only be undertaken by the Original Equipment Manufacturer as no other companies offer coin validators for the specific machines. Therefore we are unable to find alternative suppliers within the market place.
Issues considered (these are covered in more detail in the report)	Social Inclusion; Customer Focus; Human Rights; Other Legal Considerations
Consultation undertaken	Cabinet colleagues; Section 151 Finance Officer; Monitoring Officer
How consultation was carried out	Circulation and approval of a business case and capital PID prior to consideration at DDG for approval.
Other options considered	Do nothing – considered as low numbers of coins will be in circulation at start. This was rejected as access to payment methods is critical to ensure that levels of transactions are retained to protect income. Without the upgrade of credit card units further access channels will be removed. Upgrade coin validator but do not upgrade credit card unit – considered as cost of units is significant (but overall cost is not as it is only 19 machines). However this may reduce the numbers of users within the car park as credit card options remain popular especially amongst those who do not use mobile phone solutions.

	Upgrade credit card unit but don't upgrade coin validator – rejected as numbers of new shape coins will likely increase quickly due to volumes of coins in circulation as this denomination.
Declaration of interest by Cabinet Member(s) for decision, including any dispensation granted:	<i>The nature of interest and whether interest is a disclosable pecuniary interest or an-other interest, including any conflict of interest, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests). Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of their staff before taking the decision.</i>
Any conflict of interest declared by anyone who is consulted by a Member taking the decision:	No conflict of interest was declared

Signatures of Decision Makers	
Date of Signature	

Subject to Call-in until 5 Working days have elapsed following publication of the decision